

Occasional Teachers' Local General Minutes

Tuesday, May 23, 2023

4:30 pm

at the Mitchell Golf and Country Club

81 Frances Street West

Mitchell, Ontario

Guest: *Gail Bannister-Clarke, Executive Assistant, Collective Bargaining Services
ETFO Provincial*

1. Meeting called to order - Kim Finlayson.

Welcome and Introductions of Executive Members.

2. Reading of the ETFO Human Rights Statement, and Land Acknowledgement

3. Working Dinner

4. Approval of the agenda.

Mover: Maureen Miles-Kramer

Seconder: Tracey Peters

Approved.

5. Approval of the minutes from the last general meeting on .

Draft minutes for the 2022 Fall General meeting can be viewed on the local website at <http://occasionalteachers.com/minutes/>.

Mover: Gayle Van Altena

Seconder: Maureen Miles-Kramer

Approved.

6. Collective Bargaining Report, Kim Finlayson

a. Status of Central Bargaining, Gail Bannister-Clarke

b. Presentation of the Approved Preliminary Submission, Kim Finlayson

i. Vote on Preliminary Submission

7. Constitution Committee Report, Brahm Harrison No Report

8. Health and Safety Report, Jennifer Jackson

- This year
 - Attended Health and Safety annual conference
 - Received my training on psychosocial hazards in the workplace
 - Safety and Health OT meeting
 - Attended 4 bi monthly meetings with our board
 - Attended the MOL first visit on their violence and harassment blitz
 - ETFO health and safety regional meeting
 - received my training on Asbestos
 - Discussed different Workplace violence and harassment MOL visits.
- Reminder to complete online reporting for all workplace incidents and violence. Can't stress how important it is to document each and every incident.

9. PL Chairs' Report, Kim Finlayson & Samantha Gowanlock

Fewer workshops were held this year, as registration was low and many had to be cancelled including two virtual author visits, Rockin' Reflex, Envoy. The following workshops were held in cooperation with the Teachers' Local - Spa Night, Coding Grades 1-4, Coding Grades 5-8, Keep Calm and Play On: Introduction to Music, STEAM, and one solo workshop, Classroom Management for Occasional Teachers (2 Parts).

PLOTs meeting

- A lot of other districts are seeing low attendance for workshops
- Discussed ways to attempt to improve attendance such as paid PL opportunities, social media, incentives, penalties, etc.

Looking for a PL Chair to work in collaboration with the Teachers' Local PL Committee and Chair. Please contact Kim Finlayson or any member of the executive if you are interested in taking on this position.

10. Communications Officer Report, Gayle VanAltena & Brahm Harrison

Members are reminded to provide Gayle VanAltena with a personal email address for communications from the Local. Also we have a private Facebook page shared with AMSDB Teachers Local, AM ETFO. Members are encouraged to join. We are working on updating our website using a new domain. Our site will continue to be found at www.occasionalteachers.com.

11. Social Justice and Equity Report, Laurel Holmes

- Women's Shelters - Backpack Program
We donated 103 backpacks with school supplies and lunch kits to four Women's Shelters in Huron and Perth Counties.
- Bids and Bites - Joint fundraiser with the Teachers' Local held in Mitchell included several draw opportunities and over 100 silent auction items, raising \$11 378.00 which will be distributed to Women's Shelters in Huron and Perth Counties.

12. Political Action/Public Relations, Gayle VanAltena & Brahm Harrison

- January political action meeting in Toronto with a focus on building greater membership engagement through SMS communication, integration of Social Media, more events for local membership, a membership event fund, and improved community outreach especially in situations where future strikes might be involved
- Building up further member engagement with events for membership initiative

13. Goodwill Committee Report, Samantha Gowanlock

14. Treasurer's Report, Brahm Harrison

- Current Balance in our accounts as of May 22, 2023

Chequing	\$ 93 500.37
GIC 01	\$ 3 496.08
GIC 02	\$ 15 808.77
Total Balance	\$ 112 805.22

- a. Treasurer's report of actual spending in comparison to the budget. Motion needed to accept the treasurer's report.

Mover: Maureen
 Secunder: Damon
 Approved.

- b. Appointment of auditors for the 2022-23 year end report. Each auditor will receive a half day's release to complete the audit.

Auditors: Sarah Redden, Michael Keen
 Mover: Brahm
 Secunder: Laurel
 Approved.

Motion to approve committee reports.

Mover: Sarah

Secunder: Gayle

Approved.

15. Open Forum for Discussion/Questions

16. Preliminary Submission

- Requests for members experiences, individual accounts etc. to support Local negotiations
- Results of the Preliminary Submission Vote
- Motion to destroy the ballots

Mover: Brahm

Secunder: Sarah

Approved.

17. Next meeting date: General Meeting - October/November - TBA

18. Adjournment

Motion to adjourn.

Mover: Gayle

Secunder: Tracey

Meeting adjourned at 6:37pm.