

Occasional Teachers' Local Executive Meeting

Monday, April 24 4:30

Teachers' Local Office

4:30 pm

Present: Kim Finlayson, Gayle VanAltena, Samantha Gowanlock, Laurel Holmes, Brahm Harrison, Tracey Peters, Jenn Tummonds and Damon Holmes

1. Meeting called to order at 4:30 pm
2. Reading of the ETFO Equity Statement, ETFO Human Rights Statement and ETFO Land Acknowledgement by Gayle Van Altena.
3. Approval of the agenda
Mover: Gayle
Secunder: Laurel
Approved.
4. Approval of the minutes
Mover: Tracey
Secunder: Jenn
Approved.
5. **Business arising from the last meeting(s) and/or action items from March 27**
 - Executive meeting: Trying on coats; ordering water bottles for executive and to be used as door prizes for General Meeting
 - Provincial Annual Meeting: who is going to attend on behalf of the local? Kim and Brahm are attending as president and vice president, room for two more to attend (one paid and one unpaid). Let Kim know by May 12th if you're interested in attending.
6. **Health and Safety Report, Jenn Tummonds**
March 30, 2023 Meeting Highlights
 - o The Psychological Health and Safety in the Workplace subcommittee will meet and revise the presentation to 20 minutes to share with all of the facilities.

- Workplace Safety Preventative services completed inspections of the technology shops at each secondary school. The reports have been received and currently being reviewed to determine an action plan for any that is needed.
 - Working through a violence and harassment initiative, they have visited a few schools, and no major concerns. Romeo, SDSS, North Perth.

Regional Health and Safety Conference Highlights

- Tomorrow
- 2022-23 Meeting Dates:
- May 25, 2023

7. PL Chairs' Report, Kim Finlayson

Samantha will be attending PLOTS meeting with all OT PL Chairs, on my behalf, Wednesday, April 26th via Zoom. She will provide a report of the highlights to the Executive next meeting.

Instead of meeting to analyze the feedback from workshops held this year, since so few events went ahead, a survey is being drafted by the PL Chairs - Lindsay O'Reilly and I, and it will be sent out to all permanent teachers and occasional teachers. This survey will ask members what types of professional learning they would like to see offered the following school year. It will also ask how the members would like the PL delivered - online or in person.

Upcoming Professional Learning

- April 26 - Part 2 of Classroom Management for OTs (17 attendees)
- April 27 - STEAM

8. Communications Officer Report, Gayle Van Altena

Website update - Samantha

- Have Brahm and Gayle's headshots, need everyone else's!
- Will take a day or two in May to create the website (my student teacher is done May 11 so I will be able to take a day off after that), then show Gayle how to edit and update the site

9. Grievance Update, Kim Finlayson

10. Social Justice and Equity Report, Laurel Holmes

Bids and Bites is May 4th!

11. Political Action Report, Gayle Van Altena

No report

12. Goodwill Committee Report, Samantha Gowanlock

No report

13. Constitution Committee, Brahm Harrison

No report

14. Motion to accept committee reports

Mover: Laurel

Secunder: Brahm

Approved.

15. Treasurer's Report, Brahm Harrison

a. Current Balance in our accounts as of Friday, April 21, 2023

Chequing	\$ 110 096.95
GICs 1+1	\$ 3 496.08
Money Market	\$ 15 808.77
Total Balance of	\$ 129 401.80

b. See attached treasurer's report of actual spending in comparison to the budget.

c. Secretary to sign cheques.

d. Monthly mileage review.

- Mileage will remain at 68 cents per kilometre as of April 1st.

e. Decided to invest more in GICs to meet the \$15 000 to \$18 000 in savings, evaluation financial situation, as of March 27.

16. Collective Bargaining Report, Kim Finlayson

● **Preliminary Submission Update**

- Planning for Extended Absence 3+ days removed from preliminary submission
- Private School Experience will not be added to preliminary submission at this time

● Submission was sent to Gail at ETFO Provincial on Friday, April 21, 2023

17. President's Updates

Labour Management Meeting - Wednesday, March 29th

- Slight decrease in unfilled jobs since January
- No decision regarding the continued use of Regional Occasional Teachers for the next school year. Discussion will occur after the staffing process for permanent teachers has concluded.
- Remote Learners - About 65 students currently enrolled, will be surveying students in K-7, approximately 55 students, to see if they are interested in remote learning despite having no direction from the Ministry as to whether the Board is required to provide remote learning for 2023-24 school year.
 - Next meeting Wednesday, April 24 1pm via Microsoft Teams

Cap Monitoring - April 2023	
Current Cap 266	266
Number of Occasional Teachers on Roster (as of April 3, 2023)	445
Number of Occasional Teachers with Contracts of .5 or Greater	-123
Number of Occasional Teachers on Leaves of Absence (Not Included in Line Above)	-51
Number of Occasional Teachers with LTAs or LTA & Contract of 0.5 or Greater (Not Included in the Lines Above)	-61
Total Number of Occasional Teachers Available for Work	210
Number to of Occasional Teachers to Hire	56

18. New Business

- Smartfind Issues (SR)
- [Social Event Ideas for OTs](#) - Wondering if we could hold an event to show appreciation for OTs

19. Next meeting/event dates:

ETFO Leadership - September 2023 TBA
OT Executive - GM/Preliminary Submission

Representative Council - May 17-18

POTS - June 14, 15, 16

Collective Bargaining Conference - TBA 2023

General Meeting & Preliminary Submission - tentatively for Monday May 29

ETFO Treasurers' Training -

Upcoming PL

20. **Adjournment**

Mover: Jenn

Seconder: Brahm

Meeting adjourned at 5:34pm.

To Do:

- Jenn - Look into ice cream location for Stratford OT appreciation
- Samantha - work on website
- All - send headshots to Sam

DRAFT