

***Occasional Teachers' Local Executive Meeting***

***Online via Zoom***

***Monday, February 27, 2023***

***4:30 pm***

***Reminder - CB Meeting beginning at 1 pm***

***Brahm and Kim to meet in the morning, Re Treasurer Duties.***

Present: Kim Finlayson, Gayle VanAltena, Laurel Mills (Holmes), Brahm Harrison, and Damon Holmes

Regrets: Samantha Gowanlock, Tracey Peters, Jenn Tummonds

1. Meeting called to order at 4:36 pm
2. Reading of the ETFO Equity Statement, ETFO Human Rights Statement and ETFO Land Acknowledgement by Gayle Van Altena.
3. Approval of the agenda  
Mover: Brahm  
Secunder: Laurel  
Approved.
4. Approval of the minutes  
Mover: Laurel  
Secunder: Brahm  
Approved.
5. Business arising from the last meeting(s) and/or action items from December and January Executive meetings:
6. **Health and Safety Report, Jenn Jackson**  
Nothing to report at this time.

**January Health and Safety Report from JHSC Meeting**

2022-23 Meeting Dates:

- March 6, MOL Meeting
- March 30, 2023

- May 25, 2023

Posters coming for mental health information and resources from the board.  
Potentially one or two versions (hoping for two - one for each bargaining unit)

**7. PL Chairs' Report, Kim Finlayson**

In person Intro to Music February 28

Upcoming Professional Learning

- Classroom Management
- STEAM

**8. Communications Officer Report, Gayle Van Altena**

No report

**9. Grievance Update, Kim Finlayson**

**10. Social Justice and Equity Report, Laurel Mills-Holmes**

- Backpack program update! 100+ backpacks were filled with school supplies and lunch kits and donated to three local shelters.
- Bids and Bites Auction to be held May 4th at Mitchell Community Centre

**11. Political Action Report, Gayle Van Altena & Brahm Harrison**

ETFO PAPER Conference Report, Brahm

- Oct 20th 2025 next election
- ABACUS Data
- Political Campaign - Enough is Enough
- Member engagement using social media focus on NDP votes
- Activities to bring up member engagement (Mobilization funding?)

**12. Goodwill Committee Report - Samantha Gowanlock**

No report at this time.

**13. Constitution Committee, Brahm Harrison**

#### **14. Motion to accept committee reports**

Mover: Brahm

Secunder: Laurel

Accepted.

#### **15. Treasurer's Report, Brahm Harrison**

- a. Current Balance in our accounts as of Monday Feb 27th

Chequing	\$ 106 256.44
GICs 1+1	\$ 3 496.08
Money Market	\$ 15 808.77
Total Balance of	\$ 125 561.29

- b. See attached treasurer's report of actual spending in comparison to the budget.
- c. Monthly mileage review.
- d. Should invest more in GICs to meet the \$15 000 to \$18 000 in savings, evaluation financial situation.
- e. Brahm Motions: Purchase a \$5 000 government yield bond for a year from TD the week of April 3rd.

Gayle seconds.

Motion carried.

Motion to accept Treasurer's Report

Mover: Brahm

Secunder: Laurel

Carried.

#### **16. Collective Bargaining Report, Kim Finlayson**

#### **17. President's Updates**

- ★ Labour Management Meeting January 25, 2023

- Michelle Ahrens will be reporting the number of "unqualified employees" there are in LTAs
- MFA will be provided for occasional staff as soon as they can be purchased
- Password Logins for K-Gr 4 will soon change to a QR Code or a picture

- Inclement Weather and staff “no shows” when the school is open will be investigated further if there is a pattern when roads are not closed. Will not be disciplinary; however, may be unpaid days or another option. To date there have been 6 inclement weather days, 5 where buses have been cancelled and schools have remained open and one full system shut down.
- ★ The Federation Affiliates in Avon Maitland will be meeting to discuss the increase in workplace violence. I have spoken with provincial occasional teacher presidents regarding “best practices” in terms of decreasing violence in schools in order to prepare for this meeting.

## **18. New Business**

- Presidential Succession Plan - support to attend meetings both provincially and locally
- Office Insurance Policy Renewal
  - Mover: Brahm
  - Seconder: Gayle
 Motion carried.
- Delegates for the Provincial Annual Meeting - August 14-17, 2023 - President, Vice President and 2 alternates at the Sheraton (downtown)
  - Electronic Ballots for Executive Elections, not motions
- POTS - June 14, 15, 16, 2023, will likely have to leave the evening of the 13th via the train which will add additional expenses in terms of accommodation (maybe able to go from Woodstock the morning of, need to book ASAP)
  - Best Western Windsor, \$139.99/per night plus food costs which are to be determined.
- Temporary Teaching Certificates being issued has doubled - 2021 - 2,329 and 2022 - 4,106
  - Use of Temporary Teaching Certificates in our Board - 14
- Member Records Survey - Kim to send out a reminder
- Health and Safety Survey - Jenn to send out email letting members know when it is happening
  - Important occasional teachers voice their experiences as they often differ from permanent teachers.
- OFL - Number of days retirees are able to work to possibly be increased

- Anti-oppressive training from ETFO, soon to be a prerequisite for ETFO PL.
- 2018 Failed to Fill Report from ETFO
- New Technology for Communications Officer, Secretary
- Turkey Earthquake Disaster Relief - ETFO to match Local donations up to \$25,000 in total
- Goodwill Terms of Reference Review
  - [Goodwill Terms of Reference](#)
    - AY
    - CM
    - JP
- SAM: Website update
  - Was in contact with Andy (process for turning over domain name)
- Inclement Weather AP - Joint Affiliate Letter to Superintendent of HR Services (Share)

**19. Next meeting/event dates:**

ETFO Leadership -  
 OT Executive- March 27th in person (4:30 in Seaforth)  
 Representative Council - May 17-18  
 Collective Bargaining Conference - TBA 2023  
 General Meeting - TB SVirtually or in Person 4:30  
 ETFO Treasurers' Training - TBA  
 POTS - June (13), 14, 15, 16 in Windsor

Upcoming PL

**19. Motion to adjourn at 6:02pm**

Mover: Gayle

**20. Adjournment**

To Do:

- ~~Kim - connect with Krista re: Bids & Bites~~