

Occasional Teachers' Local Executive Meeting

Monday, December 19, 2022

Teachers' Local Office

1:00 pm

Present: Kim Finlayson, Gayle VanAltena, Samantha Gowanlock, Brahm Harrison, Jennifer Jackson, Laurel Holmes, and Tracey Peters

1. Meeting called to order at 1:35 pm.
2. Reading of the ETFO Equity Statement, ETFO Human Rights Statement and ETFO Land Acknowledgement by Gayle Van Altena.
3. Approval of the agenda
Mover: Laurel
Seconder: Brahm
Carried.
4. Approval of the minutes
Mover: Brahm
Seconder: Gayle
Carried.
5. Business arising from the last meeting(s) and/or action items from November Executive meeting:
 - The Regional Occasional Teacher positions will be extended to the end of June for those who are interested in staying in the positions. Once the end date in June is confirmed these members will qualify for benefits.
 - The new printer has been purchased.
 - Draft Google Form for for exit interviews
6. **Health and Safety Report, Jennifer Jackson**

I sent an email about visitor badges, and going to follow up with a mass email to all OTs. Will follow up with HCS and Hullet as there weren't any there.

 - Received no responses, so assume all is well. I have been receiving one at each school.

2022-23 Meeting Dates:

- January 26, 2023
- March 30, 2023
- May 25, 2023

7. PL Chairs' Report, Kim Finlayson

Will send registration for the Classroom Management Workshop for Occasional Teachers and Pregnancy and Parental Workshop for Occasional Teachers; along with reminders for other workshops being held in 2023.

Upcoming Professional Learning

Registration is open for the following workshops:

- [Pregnancy Parental Workshop for Occasional Teachers](#)
 - Monday, February 6, 2023, via Zoom 4:30 to 5:30 approx.
- [S.P. Joseph Lyons Author Visit \(Little Bear in Foster Care\)](#)
 - Wednesday, February 15, 2023 4:30-5:30 via Zoom
- [Keep Calm and Play on-An Introduction to Music in the Classroom with Heather J. Weber](#)
 - Tuesday, February 28, 2023 @ The Teachers' Local 4:30-6:00
- [Classroom Management for Occasional Teachers - 2 part ETFO workshop](#)
 - Wednesday, March 29, 2023 and Wednesday, April 26, 2023 @ The Teachers' Local Office in Seaforth from 4:30 - 7:30 approx.
 - Dinner will be provided at both sessions
- [STEAM: Design Thinking for the Updated Science Curriculum](#)
 - Thursday, April 27, 2023 @ The Teachers' Local 4:30-6:30

8. Communications Officer Report, Gayle Van Altena

- Communication from Simalam, unable to provide the updates to the website requested in May, they will assist with transition to new website
- Sam to design new website in 2023

9. Grievance Update, Kim Finlayson, No Report

10. Social Justice and Equity Report, Laurel Holmes

Nothing to report at this time.

11. Political Action Report, Gayle Van Altena & Brahm Harrison

- Brahm attending training January 26, 27, 2023

12. Goodwill Committee - Sam Gowanlock

- To send an email out to OTs

13. Constitution Committee, Brahm Harrison

- No Report

14. Motion to accept committee reports

Mover: Jennifer

Seconder: Sam

Carried.

15. Treasurer's Report, Brahm Harrison

- a. Current Balance in our accounts as of Wednesday, December 14, 2022

Chequing	\$ 109 724.44
GICs 1+1	\$ 3 496.08
Money Market	\$ 15 808.77
Total Balance of	\$ 129 029.29

- b. See attached treasurer's report of actual spending in comparison to the budget.

- c. Treasurer or Designate to sign cheques.

- d. Monthly mileage review, continue with current rate

- e. Should invest more in GICs to meet the \$15 000 to \$18 000 in savings, evaluation financial situation.

- a. Motion to invest \$5000 into a year long bond.

Mover: Brahm

Seconder: Gayle

Carried.

Mover: Brahm

Seconder: Gayle

Approved.

16. Collective Bargaining Report, Kim Finlayson

Kim and Brahm are on the committee. Tracey Peters will join and Gayle will be the alternate.

17. President's Updates

★ Labour Management Meeting

- Unfilled Jobs stats: November 21-25
 - ESSP Avg # of daily absences = 168.5
 - Avg # of unfilled jobs = 25.5
 - ETFO Avg # of daily absences = 157
 - Avg # of unfilled jobs = 2
 - OSSTF Avg # of daily absences = 101.5
 - Avg # of unfilled jobs = 4
 - UNIFOR Avg # of daily absences = 32.5
 - Avg # of unfilled jobs = 7.5
- Review Religious Accommodation AP
- Regional OT Positions have been extended until the end of the school year. No plan to post the position and hire additional occasional teachers regionally.
- AP 378 Reporting and Responding to Racist and Hate-Based/Biased Incidents Impacting and Involving Students of the AMDSB - will go live January 9th. Details will be released in the System Memo December 19th.
 - Will start January 9th

★ Unqualified Workers Pay - Michelle Ahrens is still investigating with neighbouring Boards as to their practices.

★ December OT Cap Monitoring Review

Current Cap 266	266
Number of Occasional Teachers on Roster (as of December 1, 2022)	409
Number of Occasional Teachers on Leave	-43
Number of Occasional Teachers on LTAs or LTA & Contract of 0.5 FTE or Greater	-63

Number of Occasional Teachers with Contracts of .5 or Greater -122

Total Number of Occasional Teachers Available for Work 181

Number to of Occasional Teachers to Hire 85

18. New Business

19. Next meeting/event dates:

ETFO Leadership - September 2023

OT Executive - Virtually at 4:30pm unless otherwise indicated

- January 23 (if necessary)
- February 27
- March 27
- April 24
- June 19 1 pm (release provided, location TBA)

Representative Council - February 1-2, May 17-18

Collective Bargaining Conference -

PAPR Conference - January 26-27, 2023

General Meeting - May 29 4:30 in person?

ETFO Treasurers' Training -

Upcoming PL

20. Adjournment

Mover: Laurel

Seconder: Brahm

Carried.

To Do:

- Sam and Gayle to work on website development
- Sam - send an email to OT group introducing herself as Goodwill Committee
- Kim - send information re:Classroom Management workshop in the new year

Kim - draft a google form for exit interviews

