

Occasional Teachers' Local Executive Meeting

Online

Monday, September 26, 2022

4:30 pm

Present: Kim Finlayson, Gayle VanAltena, Brahm Harrison, Laurel Mills and Tracey Peters

Guest: Jenn Jackson

Regrets: Samantha Gowanlock

1. *Meeting called to order at 4:35pm*
2. Reading of the ETFO Equity Statement, ETFO Human Rights Statement and ETFO Land Acknowledgement by Kim Finlayson.
3. Approval of the agenda – *Carried*
Mover: Brahm
Seconder: Gayle
4. Approval of the minutes – *Carried*
Mover: Brahm
Seconder: Tracey
5. Business arising from the last meeting(s) and/or action items from the June Executive meeting:

Online Motion moved by Gayle, seconded by Samantha: *Those attending the ETFO Annual Meeting receive \$350 food allowance and 4 days of lieu time for attending. Carried.*

6. Health and Safety Report, Kim Finlayson

2022-23 Meeting Dates: Thursday, September 29, 2022 10:30 will be meeting with union representatives; 1pm at the Education Centre with the entire JHSC.

Looking for a new rep.

September 26, 2022 10 am - Kim Finlayson will be attending the first meeting.
Need to find a new representative.

7. PL Chairs' Report, Kim Finlayson

Looking for someone to join Lindsay O'Reilly as a PL Co-Chair. Most of the workshops are planned. Just need to plan OT Classroom Management Workshop and Pregnancy Parental Workshop for OTs (virtual), and this is with three other Locals.

Upcoming Professional Learning

- *More information to come at a later date.*

8. Communications Officer Report, Gayle Van Altena

Email has been sent to new OT hires asking for Health and Safety Rep, PL Rep and Social Media/Website assistance

9. Grievance Update, Kim Finlayson

Prep payback has been addressed

10. Social Justice and Equity Report, ~~Kaitlin Fisher~~ Laurel Mills-Holmes

Backpack Program, application

- *Tracey will help*
- *Reach out to the shelters and see what they need in terms of school supplies, backpacks, etc. Must be school related to be eligible for reimbursement through ETFO Incentive Funding*
 - *Huron County women's shelter (specify that the goods stay in Huron)*
 - *Emily Murphy, Optimism Place, House of Blessing*

Motion: Budget up to \$5000 (understanding that ETFO will reimburse \$2500) [Carried]

Mover: Gayle

Seconder: Tracey

11. Political Action Report, Gayle Van Altena

No report

12. Goodwill Committee - Kim Finlayson (for now)

- \$50 gift cards were sent to Executive members Samantha Gowanlock and Laurel Mills in honour of their recent marriages

We will revisit at general meeting in regards to Goodwill Committee member(s).

13. Constitution Committee, Brahm Harrison

No report

14. Motion to accept committee reports

Mover: Brahm

Seconder: Laurel

Carried

15. Treasurer's Report, Brahm Harrison

- a. Current Balance in our accounts as of Monday, September 26, 2022

Chequing	\$ 104 747.00
GICs 1+1	\$ 3 493.67
Money Market	\$ 15 808.77
Total Balance of	\$ 124 049.44

To be moved and seconded at general meeting in October

- b. See attached treasurer's report of actual spending in comparison to the budget.
- c. Treasurer, president, designated executive to sign cheques.
- d. Monthly mileage review – no change
- e. Paying an accountant for budget review to locate 2014 mistake and the annual audit
- f. **Year End Review (September) Brahm to present. Due to ETFO by September 30th and must be approved by the executive.**
- g. Set Budget Committee Meeting (September)
 - a. Brahm, Kim

16. Collective Bargaining Report, Kim Finlayson

- Gayle Bannister Clarke, new ETFO Provincial rep

Meet early November? (Mondays are good for Gayle V.)

17. President's Updates

★ Labour Management Meeting - Next meeting is

- Wednesday, September 28 1pm

Attended Leadership September 21, 22 – learned lots! Will share at the GM

18. New Business

- Provincial Meeting Reflection/Update - Brahm, Gayle, Tracey
- Update OT Executive Contact Information - Laurel's Non-Board Email

19. Next meeting/event dates:

ETFO Leadership - September 21 - 22, 2022 (Kim)

OT Executive- Fourth Monday of the Month, 4:30 pm

Representative Council - October, February, May

Collective Bargaining Conference - November 1st PM release for travel,

November 2nd All Day in Mississauga (8:30-2:30)

General Meeting - October 25th @ 4:30pm (virtual)

ETFO Treasurers' Training - no news yet, Kim will update when she hears

Upcoming PL - not yet

Motion: Executive to expense one meal the week or so of the monthly meeting up to \$25 (Support local!)

Mover: Gayle

Seconder: Laurel

Carried

20. Adjournment – 5:45pm

Mover: Kim

Seconder: Gayle

To Do:

- Kim to create a document for Q&A to be addressed at October meeting
- Goodwill Committee needs a representative
- Share leadership meeting update at general meeting
- Send email for prep time payback