

ETFO AMDSB OT General Meeting
Monday, May 30, 2022 4:30
Via Zoom

Executive Present: Samantha Gowanlock, Kim Finlayson, Gayle VanAltena, Brahm Harrison, Kim Reid, Tracey Peters, Kaitlin Fisher

Executive Regrets:

1. Call to Order

Kim Finlayson called the meeting to order at 4:30

2. Reading of the ETFO Harassment Policy and Introduction of the Human Rights Officers, Kim Finlayson

3. Welcome Guests, Introduce Executive

Thank outgoing executive members (Kim F.)

Introduce incoming 2022-24 Acclaimed Executive Members and their roles (Brahm)

- Kim Finlayson will continue President
- Brahm Harrison was the Treasurer this year, and will continue in this position in the new year. He will begin as Vice President next year. He also took the position of Elections Chair this year.
- Gayle VanAltena will continue as Member at Large, PA/PR Chair this past year
- Samantha Gowanlock was the secretary this year, and will continue as Member at Large in the new year.
- Kim Reid will continue as the Health and Safety Representative
- Kaitlin Fisher was a Member at Large this year, and she will be moving on next year (leaving the executive)
- Laurel Mills is new to the executive and will be joining as Secretary

4. Approval of the Agenda

Motion: to approve the agenda as screened/shared

Mover: Kim Reid

Seconder: Kaitlin Fisher

All in Favour: Carried

5. Approval of the Minutes

Motion: to approve the minutes, free of errors or omissions

Mover: Kim Reid

Seconder: Sara Redden

All in Favour: Carried

6. Elections - All acclaimed, no elections required.

Room for additional members at large.

- There is room for one more Member at Large according to the constitution which allows for up to four more. Anyone interested in joining?

7. Treasurer's Report, Brahm Harrison

- Current Financial Report, Present the 2021-22 Budget and actuals for the school year, section by section. Question period to follow each section.
- Current Account Balances

Current Balance in our accounts as of Friday, May 27, 2022

Chequing	\$ 110 794.41
GICs 1+1	\$ 3 479.75
Money Market	\$ 15 796.70
Total Balance of	\$ 130 070.86

Motion: to approve the treasurer's report as screened/shared

Mover: Brahm Harrison

Seconder: Kaitlin Fisher

All in Favour: Carried

- Selection of 2 Auditors - This will not be occurring this year as the Local Executive has decided to have an accountant perform a financial review in July, and will set the 2022-23 Budget accordingly.
 - As a backup, the Local will seek nominations for two auditors in case the accountant review is delayed or not completed by the September 30th deadline: Sara Redden

8. President's Report, Kim Finlayson

- Unfilled jobs are the highest I've seen in a decade.
- Currently to meet the OT Roster Cap, 96 occasional teachers need to be hired.
- Occasional teachers are burning out like never before, which includes those in LTAs and those working in daily jobs.
- ETFO Leadership Conference for Committee Chairs and Leaders - September 21 (evening) and 22 (all day)

As always, please email or call if you have any questions. I typically check my email in the evenings and usually on weekends; however, I am rarely without my cell phone, so feel free to text as well - 519-318-6444 if you need a response immediately.

9. Collective Bargaining Report, Kim Finlayson

The Bargaining Process:

- **CB Survey** - I encourage you to complete the CB Survey which was sent out to all members. If you have not done so, the link has been provided below and will be open until Thursday, June 16th. This is your way to ensure the Collective Bargaining Committee knows what is important to you when Local negotiations begin.

[Click Here to Complete the Local CB Survey](#)

10. Social Justice and Equity Report, Kaitlin Fisher

- All purchasing and organizing is finished. Backpacks and supplies are ready to be distributed to the shelters.

11. Professional Learning Report, Kim Finlayson

- New Hire (In first 5 years) Workshop (TBA in September 2022)

As you can see below, this year's focus was on self care for members. All workshops were well attended and the only workshop which needed to be cancelled due to low registration was the Climate Change and Social Justice workshop scheduled for early April. Despite sharing the registration with 4 other Locals, we couldn't make the minimum attendance of 15 for the virtual presentation.

2021-2022 Workshops Offered to Occasional Teachers

Summary of 2021-22 Workshops Offered

Rodan + Fields Virtual Spa Nights (2)

Tools for Self Care: Inside and Outside the Classroom

Fire to Flow

Comedy Night for International Women's Day

ETFO Pregnancy Parental Regional Workshop

Reading Comprehension, Assessment

Google Beyond the Basics

Author Visit - Brock Greenhalgh

Spa Night with Elsa Fahraeus (2)

Fundamental Movement Skills

The Joint PL Committee will be meeting on Thursday, June 23 at 1pm to discuss next year's workshops. I am looking to step down as co-chair from this committee as we are entering a bargaining year and as President and Chief Negotiator I will be very busy. If this is something you would be interested in let me know. Release time is provided to prepare for the workshops. Note you will be working in collaboration with the Teachers' Local PL Chair, Lindsay O'Reilly so it is not entirely on you to facilitate and host all workshops offered.



12. Communications Officer Report, Gayle VanAltena

- Thank you to Samantha Gowanlock for creating the Local's new logo
 - Potential revisions to the website discussed
 - Additional postings - Instagram, Twitter, Other
- Open Discussion: Kim Reid explained that Instagram might be a good location for sharing information with younger members
- Secure Site
 - Open Discussion: Support for secure site
- Members are reminded all Local Executive Meeting Minutes can be found on our website
- New members are advised to send Gayle personal emails for Local communication purposes

13. Goodwill Report, Kim Reid

- Members are encouraged to let the executive know of any people who have a celebration or loss that should be acknowledged

14. Political Action Chair Report, Gayle Van Altena

- 97% of ETFO members are voters and teachers opinions are trusted
- Members are encouraged to mobilize family and friends to vote in the provincial election, vote in support of public education

15. Health and Safety Report, Kim Reid

- New terms of the reference to be reviewed and decided upon by JHSC by Fri, June 3
 - Issues with type of part 2 certification training provided by board
 - Issues with lack of turn around board has given

Motion: to accept the committee reports

Mover: Kim Reid

Seconder: Samantha Gowanlock

All in Favour: Carried

16. New Business

- **Delegates to PAM in Toronto - August (14) 15 - 18, 2022**

Currently scheduled for an in person meeting

Attending will be:

- President - Kim Finlayson (Delegate)
 - Vice President - Brahm Harrison (Paid Alternate)
 - 2 others - Gayle VanAltena, Laurel Mills
- **Hosting POTS Provincial Meeting Virtually**, Monday, June 13 and Tuesday, June 14
 - Plans were to host occasional teacher presidents and delegates to the ETFO Provincial Annual Meeting in person, but in January numbers were rising and the Local didn't want to commit to the large deposit needed to secure the venue and block of rooms so the decision was made to hold the event virtually for one more year. Brahm, Samantha, and Gayle will be attending on behalf of the Local to facilitate the meeting and/or attend as observers. Kim F. will be attending as the president representative.

- **Professional Collaboration Committee** (various members from Board, Locals, Employee Groups)

- What would help you feel valued by the Board? Let Kim Finlayson know before June 23. Any ideas would be valued and they will be brought forward anonymously to the board.

17. Open Question Period

- Concerns about EAs and secretaries (pay, value, etc.)
- Occasional Teachers not receiving pay when contracting COVID-19
 - There was access to funding through the provincial government which you can apply for independently (try the HRDC or EI website)
 - The federal government had some offerings as well
- Discussion about Locational OTs
- Sexual Assault Training: Suggested to hold off until fall to complete (new teachers have to complete it)

18. Adjournment at 5:20

Motion: to adjourn

Mover: Laurel Mills

Seconder: Samantha Gowanlock

All in Favour: Carried