

Occasional Teachers' Local Executive Meeting
Online
Thursday, January 20, 2022

Present: Kim Finlayson, Gayle VanAltena, Samantha Gowanlock, Brahm Harrison, Kaitlin Fisher, Kim Reid

Regrets: Tracey Peters

Emergency Meeting was held Thursday, December 16, 2021 at 4:30 pm

- Focus: Should POTS be in person (as we had been planning) or virtual
- Factors: As we had been hoping that the pandemic was improving, we are in another wave. The hotel needs a 50% deposit for the date. Nervous of what the state of the pandemic will be at that time, we need to consider deciding to make it online.
- Motion: Change POTS to be an online conference, rather than in-person
 - Mover: Kaitlin Fisher
 - Seconder: Kim Reid
 - All in Favour: Carried

1. Meeting called to order at 5:00pm

2. Reading of the ETFO Equity Statement, ETFO Human Rights Statement and ETFO Land Acknowledgement by Gayle Van Altena.

3. Approval of the agenda

Mover: Gayle VanAltena

Second: Kaitlin Fisher

All in Favour: Carried

4. Approval of the minutes November 22, 2021

Mover: Brahm Harrison

Seconder: Kim Reid

All in Favour: Carried

5. Business arising from the last meeting(s) and/or action items from May Executive meeting:

- Donated for \$1000 for United Way BC and \$200 Canadian Red Cross for Haiti

- Indicated willingness to host screening of *Backpack Full of Cash*
 - Theatre rental or Virtual
 - Theatre: Would need an executive member to take charge of this screening, Member Mobilization funds for theatre rental?
 - Virtual: For \$67 that month we can increase to 500 participants or \$120 for that month for up to 1000 participants.
 - March 1 to May 31 (needs two weeks notice to get it shipped out)
- Cheque signing authority, updated Budget, Current Expenses
- Notification of Risk Duotangs and OT access to information for the day
- POTS update with Contract - No contract signed, so notified the hotel we would not be hosting the conference this June. OT Presidents understood and appreciated the reasoning provided. Still will need executive members to assist with the virtual meeting.

6. Health and Safety Report, Kim Reid

- 2021-22 Meeting Dates:
- Last JHSC meeting - December 18 2021;
- Next meeting on January 27 2022
- Schools have been supplied with goggles and safety vests according to a December 18th report. If you need new goggles or vests, you should be able to receive them from main office
 - This was the message before remote learning took place in January; will these supplies still be readily available?
- OT option has been removed from the the drop-down menu of the new screening
 - OTs are instructed to use their current work site
- Kindergarten Masking is now required (see bulletin Chera Longston sent) - In effect Jan 24

Questions from ETFO, answers needed by Monday:

1. Has the AMDSB indicated whether it will be supplying occasional teachers with rapid antigen tests if they are in a worksite and are symptomatic?
2. Has the AMDSB indicated whether it will be supplying occasional teachers with rapid antigen tests if they are in a worksite, are symptomatic, and make an effort to ask administration to supply them with the tests?

7. PL Chairs' Report, Kim Finlayson

- The Locals will be continuing with everything online for the remainder of the year.

Upcoming Professional Learning

- Monday, January 31 4:30 - Author Brock Greenhalgh
- Thursday, February 10 8:00 pm - Spa Night
- Wednesday, February 16 4:30 - Fundamental Movement Skills: An Educator's Guide to Teaching Fundamental Movement (PE)
- Thursday, April 7 4:30 - Climate Change and Social Justice
- Thursday, May 5 8:00 - Spa Night, Jan O'Rourke

8. Communications Officer Report, Gayle Van Altena No report

9. Grievance Update, Kim Finlayson

Just received a response from our Step One meeting with the Board with regards to the breach of personal information. Will be discussing with ETFO Staff Officer, Heather Aggus as to how to proceed as the Teachers' Local has filed a parallel grievance.

We need to be on top of Article 17.02 Following the timetable of the teacher one is replacing. If there is a change in schedule, loss of prep, additional duties etc. the Local needs to know immediately. This would constitute a violation of the Collective Agreement.

10. Social Justice and Equity Report, Kim Finlayson, Kaitlin Fisher

11. Political Action Report, Gayle Van Altena

No report

12. Goodwill Committee - Kaitlin Fisher

No report

13. Constitution Committee, Brahm Harrison

No report

14. Motion to accept committee reports

Mover: Kim Reid

Secunder: Brahm Harrison

All in Favour: Carried

15. Treasurer's Report, Brahm Harrison

- a. Current Balance in our accounts as of Thursday, January 20th, 2022
- | | |
|------------------|---------------|
| Chequing | \$ 104 832.20 |
| GICs 1+1 | \$ 3 479.75 |
| Money Market | \$ 15 725.93 |
| Total Balance of | \$ 124 037.88 |
- b. See attached treasurer's report of actual spending in comparison to the budget.
- c. Secretary to sign cheques.
- d. Should invest more in GICs to meet the \$15 000 to \$18 000 in savings, evaluation financial situation.
- e. Year End Review (September)
- f. Set Budget Committee Meeting (September)
- g. Treasurer's Report
 Mover: Brahm Harrison
 Secunder: Kim Reid
 All in Favour: Carried

16. Collective Bargaining Report, Kim Finlayson

- CB Committee is meeting Monday, February 14th at 1:00 pm to prepare a survey

17. President's Updates

- ★ Labour Management Meeting
 - OCT Sexual Abuse Prevention Program
 - Pay for daily OTs? Time for permanent staff?
 - Deadline of September 15, 2022 - wait to complete it, see if pay will be provided for occasional staff
 - Manager of HRS is Sherri McLachlan replacing the retiring Shelley King, therefore there will be a new Health and Wellness Officer
 - Courtney Campbell new HRS Rep
 - Justine Haber Temp HRS Rep
 - Jenn McNeil Pension/Benefits Officer
 - Shannon Boughen Payroll Supervisor
 - Hannah Carr Recruitment and Retention Officer
 - Emma Baan Executive Assistant

- Medical Appointments - due to the volume of unfilled jobs, still recruiting, a reminder will be sent to all staff to try to schedule appointments outside of the workday when possible.
- Any harassment complaint filed by an employee will now go directly to HRS instead of the direct supervisor

★ [Policy/Program Memorandum No.144 – Bullying Prevention and Intervention](#) (PPM 144)

18. New Business

- ETFO Letter to OCT Re Sexual Abuse Prevention Training - Update provided during Q&A
- The following update was shared with all occasional teachers and was taken from the OTF Communique, Volume 26, No. 3 dated December 31, 2021 and is in effect until June 30, 2022:

OTF and the Ontario Government, as co-sponsors of the Ontario Teachers' Pension Plan (OTPP), have agreed to temporarily increase the 50-day re-employment rule to 95 days for teachers, principals, and vice principals in the publicly funded school system until June 30, 2022.

As part of this agreement, school boards will be required to report retiree re-employment data on a monthly basis to OTF and the Ministry. Only retirees who will be filling teacher, principal, and vice principal roles in the publicly funded school system are eligible for the increase to 95 days for positions that cannot otherwise be filled by qualified members.

- The ratified collective agreement has been proofed and now awaiting signatures from the Board and ETFO provincial before it will be posted on The Core.

19. Next meeting/event dates:

ETFO Leadership - September 2022

OT Executive- 4th Monday of the Month 4:30 (Monday, February 28th, 4:30)

Representative Council - February 2-3, May 11-12

CB Meeting - February 14th 1 pm - Brahm, Gayle, Kim F.

Treasurers' Meeting - February 14th 9:30 - Brahm, Kim F.
Collective Bargaining Conference - March
General Meeting - October/November 2022 TBA
ETFO Treasurers' Training - TBA

Upcoming PL

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20. Adjournment

Mover: Kaitlin Fisher

Seconder: Gayle VanAltena

All in Favour: Carried

To Do:

- Look into using Member Mobilization funds for theatre rental (Backpacks for Change)