

Occasional Teachers' Local Executive Meeting

Teachers' Local Office

Monday, February 10, 2020

4 pm

Present: Kim Finlayson, Gayle VanAltena, Sarah Kyle, Luke Van Schaik, Mindy Deichert, Toni Gale, Wendy Hastings and Mark Reble

Regrets: Amber Townsend

1. Meeting called to order 4:06pm
2. Reading of the ETFO Harassment Policy and FNMI Statement by Gayle Van Altena.
3. Approval of the agenda - Mover: Gayle VanAltena, Seconder: Sarah Kyle and carried
4. Approval of the minutes - Mover: Wendy Hastings, Seconder: Toni Gale and carried.
5. Business arising from the last meeting(s) and/or action items from September Executive meeting:

Updates on swimming/skating, including payment

- Swimming in Vanastra at Christmas, March Break
- Skating in Wallace → Christmas break and March break
- Swimming in Wingham at March Break
- Still need to book the following:
POTS to Renfrew - Flights to Ottawa, Bus/Shuttle from airport
Luke van Schaik moved that Kim register for the June POTS conference and book flight, seconded by. Mark Reble Carried.
- Donation was made to the Kidney Foundation and an ornament was purchased for Kent, in memory of his mother.
- Kim hasn't contacted Sylvia VanCampen regarding the OT Interview Workshop as she is an ETFO executive member and is very busy with the strike action and negotiations and I will remember to include Luke and Mark in the email.
- Presentation of the Indigo gift card

- With the job action, the appropriate use of preps (e.g., teaching related activities) has not been sent to members via personal emails. Discussion regarding other points of information - professional dress, make sure have a key, when in for administration, not performing administrative type duties, only teaching duties.
- Yellow duotangs need to be asked for and signed off on - Notification of Risk Yellow Duotangs; Online reporting is a legal responsibility (exception to 15 minute dismissal work to rule)

6. **Health and Safety Report, Luke Van Schaik**

2019-20 Meeting Dates:

- OTs reminded to visit our website <http://occasionalteachers.com/> and click on "Let us Know" to access forms (Employee Accident/Incident Report) necessary after an incident
- January 17th - Temperature Concerns
- All schools should have Yellow Duotangs - Not all OTs are signing them or asking for them
- AP 404 - Violence Roadmap still in progress

7. **PL Chairs' Report, Kim Finlayson**

Kim will be attending PLOTS in Oshawa on April 17.

Upcoming Professional Learning

April 20th Climate Change and Social Justice

April 28th Crayola: Numeracy Through Art (at the Seaforth Legion)

June TBA Introduction to Music for Primary, Junior

June 8th OT Take Three - Literacy, Numeracy, Differentiated Instruction - Luke facilitate

Interview Workshop - TBA

8. **Communications Officer Report, Gayle Van Altena**

Our communications list has been updated, non-members have been removed and many members asked to be subscribed when they realized they weren't getting Strike registration information.

Gayle has been busy updating our communications list and keeping our members up-to-date with all communication items.

9. Grievance Update, Kim Finlayson No Report

10. Social Justice and Equity Report, Kim Finlayson

Bids and Bites is Thursday, April 30th in Seaforth

11. Political Action Report, Gayle Van Altena

- Thank you to our executive and especially Kim for all the help and organization with our current Strike. It is a stressful time to be an OT, please support your co-workers any way you can.
- Two members, Samantha Gowanlock and Brenda Pincombe have been recruited as members on our Political Action Committee and have helped with organization and Picket Captains.

12. Goodwill Committee, Sarah Kyle

Sent out get well cards to 2 members who have had injuries.

13. Constitution Committee, Toni Gale

No report.

14. Motion to accept committee reports

Mover: Luke Van Shaik, Seconder: Mark Reble, carried

15. Treasurer's Report, Luke Van Schaik

a. Current Balance in our accounts as of

Chequing	\$64,235.27
GICs 1+1	\$3,360.78
Money Market	\$15,465.14
Total Balance of	\$83,061.19

b. See attached treasurer's report of actual spending in comparison to the budget.

c. Mover: Luke Van Schaik, Seconder: Gayle VanAltena

d. Secretary to sign cheques.

a. Pay Office Rent up to the end of June

b. Three cheques for release

16. Collective Bargaining Report, Kim Finlayson

Ayza Weber won the CB draw and requested a No Frills gift card which was delivered.

CB Committee and Derek Hulse will meet with the Board on February 27th to continue negotiations.

17. President's Updates

★ Labour Management Meeting January meeting was cancelled and the next meeting is Wednesday, February 19th 9-11 am.

★ Unfilled jobs

- September - No unfilled jobs
- October - 8 days with unfilled jobs; 18 unfilled jobs
- November - 25
- December - 0
- January - 9

18. New Business

- Correspondence Folder - nothing to report
- Picket Captains - Toni will fill-in for Gayle - Feb 24-Mar 2 and Kim will fill-in for Brenda

19. Next meeting/event dates:

ETFO Leadership - September 2020

OT Executive- January/February - TBD based on bargaining

Representative Council - February (4) 5-6 and May (12) 13-14

Collective Bargaining Conference - TBA 2020

General Meeting - May/June 2020

ETFO Treasurers' Training -

POTS - June 15-17, Renfrew

20. Adjournment - 5:14pm Luke

To Do:

