

**Occasional Teachers' Local Executive Meeting**  
**Tuesday, March 3, 2015**  
**4:30 pm**  
**At the Teachers' Local Office, Seaforth, Ontario**

Present: Kim Finlayson, Wayne Stewart, Kimberly Albers, Lindsay McNichol and Darlene Ellison

Regrets: Nadine Fletcher and Terri Houston

1. Meeting called to order by Kim Finlayson at 4:15.
2. Reading of the ETFO Harassment Policy by Wayne Stewart.
3. Approval of the agenda.  
Darlene moves to approve the agenda as screened, Wayne seconds, motion carried.
4. Approval of the minutes from the last meeting on December 9, 2014 .  
Darlene moves to accept the minutes from the previous meeting, Wayne seconds, motion carried. Kim A. will upload the minutes to the website.
5. Business arising from the last meeting(s) and/or action items from the December Executive meeting:
  - Status of new website and old website. Need to update the website with executive minutes from the current year.
  - Bids and Bites dates etc. will be discussed later in the meeting.
6. Health and Safety Report, Nadine Fletcher  
I went to JH&S Meeting on Feb 2. The main topic discussed was the safety of children in FDK classrooms. Long play periods mean some children may not be fully supervised. Children have access to sharp scissors, and electrical outlets are not covered. All principles were to receive an email about the two reports that lead to this discussion and have electrical outlets covered in rooms where FDK students would be learning, particularly the classroom and the gym. A discussion around the kind of scissors students have access to should be appropriate for the age. Teacher scissors should be out of reach and all scissors in the classroom should have a rubber/plastic handle (no all metal scissors).  
Part 2 JH&S Training is being scheduled for all committee members and alternates.  
(T. Houston)
7. PL Chairs' Report, Nadine Fletcher, Terri Houston  
I spent a half day working on booking PL for March, April and May. In March I have booked Cathy from Roylco on March 24th at Teacher's Local office. Her workshop is a make and take. She is connecting Art projects to other curriculum content. In April, I have an ETFO Workshop

scheduled, Strategies for Surviving While Smiling (A dynamic three-part series full of practical ideas and strategies to help you develop a positive learning environment in your classroom). This workshop focuses on new teachers in their first 5 years of teaching. The workshop fee of \$50 per person will be covered for attending all three sessions. I'm still working on the May workshop. (T. Houston)

8. Communications Officer Report, Lindsay McNichol

Through mailchimp, members have been receiving a high volume of email over the last month and a half regarding Collective Bargaining and through mailchimp I am able to see the percentage of members that are opening the mails. There has been a decline in the amount of members that are opening the emails. (October 3 attached with Bulletin was 72.4% and recent Bulletin 11 only 51.1% of our members opened. We addressed our concern at the recent meeting Kim and I attended in Toronto. The fact of the matter is that members are starting to disregard the emails and at some point there will be important information in the emails and members won't be informed. I will continue to mail the seven members whom I don't have emails for to keep them informed of what is happening with Collective Bargaining and other ETFO events. I am hoping to follow-up with these seven members in the near future.

Lindsay will follow up with members who have not passed on their personal email addresses.

9. Grievance Update, Kim Finlayson

Currently, there are no grievances.

10. Social Justice and Equity Report, Kim Finlayson

Bids and Bites Thursday, April 23, 2015

4:30pm-7pm at the Mitchell Golf And Country Club

The Local has asked to contribute \$250 toward the fundraiser - \$200 to a spa or caterer of the winner's choice and then another \$50 donation for the silent auction/luck of the draw. Suggestions are needed for the \$50 silent auction item.

Kim A. moves to make a \$200 and \$50 donation for the Bids and Bites silent auction, Lindsay seconds, motion carried. Kim F. will shop and look after getting the items.

Incentive Funding Application Status (Backpack Program)

Purchases have been made and will be done by April 23rd and the items will be on display for members to see and the shelters will take them home that evening.

Krista is arranging getting backpacks at a discounted rate at Walmart.

11. Environmental Committee Report, Wayne Stewart, No Report

12. Political Action Report, Wayne Stewart

(a) Ontario Nurses Association (ONA): January 30, 2015: Almost 3000 CCAC Health Professionals in Ontario went on strike on January 30, forced onto the picket lines by their employers in the name of fairness. ONA CCAC (Community Care Access Centre ) members – who are registered nurses, nurse practitioners, registered practical nurses, social workers, physiotherapists, occupational therapists, speech therapists and allied health professionals – remain committed to reaching a deal that recognizes and respects their valuable contributions to the health care system. **I attended a rally on February 11, 2015 in Goderich in support of their members.**

(b) Federal Election: The **42nd Canadian general election**, to elect members to the House of Commons of Canada of the 42nd Parliament of Canada, is scheduled to occur on October 19, 2015. Now is the time to volunteer and make a difference.

(c) For Political Action items, please visit The OT icon on First Class for up-to-date items,

13. Goodwill Committee Report, Darlene Ellison

On behalf of Darlene's mother's passing, a donation was made to the Alzheimers Society.

14. Constitution Committee, Wayne Stewart

Darlene and I are meeting in the afternoon of March 3, 2015 to review and revise the Local Constitution. We will look at the entire constitution but, specifically Article 7 Section 3 to revise the Collective Bargaining Committee to be up to date with the School Boards Collective Bargaining Act 2104.

Darlene moves to accept the committee reports, Wayne seconds, motion carried.

Wayne and Darlene revised the constitution so that it is up to date with the collective bargaining.

\*\*Post changes 30 days before the annual meeting. We will discuss changes at the next meeting.

15. Treasurer's Report, Lindsay McNichol

Discussion about the lines that have changed.

Kim F. to get at release in the next month.

a. Current Balance in our accounts as of Tuesday, February 23, 2013

Chequing	\$ 43 109.27
GICs 1+1	\$ 3 210.95
Money Market	\$
Total Balance of	\$ 46 320.22

See attached treasurer's report of actual spending in comparison to the budget. Motion needed to accept the treasurer's report.

My apologies, the treasurer's report will be presented at the time of the meeting and sent out following the meeting.

Lindsay moves to accept the treasurer's report, Darlene seconds, motion carried.

#### 16. Collective Bargaining Report, Wayne Stewart

(a) As you are aware ETFO is conducting bargaining under new legislation, called the *School Boards Collective Bargaining Act, 2014*. The Act formalizes a two-tier – central and local – bargaining process for the education sector. The Act stipulates that separate strike votes need to be taken for central bargaining and for local bargaining. A province-wide strike vote was conducted and **supported** by members in late November.

(b) Provincial Bargaining Update: Central Table items have been agreed upon in December 2014 and meetings have taken place in January and are set for February 2015.

(c) Local Bargaining update: On January 14, 2015, ETFO advised OPSBA in writing of the decision to open Local bargaining on or after February 23, 2015.

As a result, your Local requested that the board provide meeting dates on or after March 23, 2015 so that collective bargaining in respect to local items can commence.

Your Local Collective Bargaining committee is meeting on February 24, 2015 to revise our Preliminary Submission based on the Provincial Central Table items.

Kim F. will share the guidelines regarding the funding reimbursement changes for this round of negotiations.

Refer to the revised memorandum - Transitional Period for the 2014 Round of Collective Bargaining - Revised.

Wayne motions to accept the preliminary submission as screened and amended, Darlene seconds, motion carried.

#### 17. President's Updates

On February 11-12 I attended Representative Council meetings at the ETFO office. At POTS we discussed the coverage for the Local Presidents when they are off on medical leave and/or pregnancy/parental leave and who pays for the leave and/or the top up. The constitution committee will be looking at this issue when they meet in March. Representative Council recommended that the executive look into the cost of ETFO paying out approved leaves for Local Released Officers above the release time allocated with a report being provided at May Representative Council.

Representative Council also requested that ETFO provide Local Treasurers with a breakdown of all deposit made to Locals. More detail is required to know what the money is for as the current system is too vague.

It was also suggested that the executive look into providing workshops for parent groups and create a parent information portal on the ETFO website as another way to build alliances with parents who are our most important ally in the fight for strong public education.

With in excess of 14 motions at Representative Council we did not get through the agenda and the Political Action Report, OTF Report and CLC Reports were not presented. Having the meeting at the office decreasing the amount of meeting time as we need time to travel from the hotel to the office. I am going to suggest at May Representative Council, that OTF and CLC reports be provided electronically and questions could be asked during our Friday night half hour question period.

Representative Council also piloted, for a second time, electronic voting which will be used the Provincial Annual Meeting in August. It went more smoothly this time and I am looking forward to seeing how it works with over 600 members.

#### 18. New Business

- OTIP Proposal Presentation
  - Listened to a briefing of the OTIP proposal
  - non-profit
  - cannot promote any other insurance company
  - speak to a person 24 hours a day
  - supported by ETFO
  - could use First Class or personal email
  - Kim F. to invite Anita to the Annual General Meeting?
  - gauge the interest of our members first?
- Opening up of Committees to General OT Population
- Correspondence Folder
- Viewing of the ETFO DVD **Everyone is Able \*\*to do at next meeting\*\***
- Set the date for the AGM June 16th?
  - Kim F. to book caterer - Pine Ridge
- Provincial Annual Meeting - Westin Toronto August 17-20
  - Lindsay and Kim F. to go, others?? Terri and Nadine let their wishes be known
- June 2015 POTS will be hosted by our Local in Stratford
  - Need to know who is willing to attend.
    - Wayne and his wife, Kim Finlayson and Lindsay are available for all three days.
    - Kim A. and Darlene to decide
    - We have a suite and two rooms adjacent
    - Order tickets for the matinee first week in May
    - Terri and Nadine to let us know if they are attending??

#### 19. Next meeting dates:

Bids and Bites	Thursday, April 23 4-7pm Everyone
Representative Council	May 13-14 Lindsay and Kim F. attending
AGM	TBA
POTS	June 7-9 Darlene, Wayne, Lindsay and Kim F.

## General Meeting - TBA

20. Adjournment by Darlene at 5:50pm.

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### Action Items:

Kim F.

- get items for Bids and Bites fundraiser
- contact Nadine and Terri about Health and Safety meeting - who attended?
- to invite Anita from OTIP to be a guest speaker at the AGM in June
- share the guidelines regarding the funding reimbursement changes for this round of negotiations
- book caterer for AGM in June

Lindsey

- follow up with members who have not passed on personal email addresses
- send March Treasurer's Report via Google Docs

Kim A.

- upload December minutes to website
- POTs attendance?
- AGM attendance?

Nadine

- think about attendance at Provincial Annual meeting in Toronto
- attendance at POTs in Stratford June 7-9?

Terri

- think about attendance at Provincial Annual meeting in Toronto
- attendance at POTs in Stratford June 7-9?

Wayne and Darlene

- post constitutional changes 30 days before AGM in June