

DRAFT Occasional Teachers' Local Executive Meeting

Teachers' Local Office

Wednesday, May 15

4:30 pm

Teachers' Local Office

Present: Kim Finlayson, Gayle Van Altena, Sarah Kyle, Luke Van Schaik, Mindy Deichert, Toni Gale, Amber Townsend and Mark Reble

Regrets: Wendy Hastings

1. Meeting called to order at 4:41 pm
2. Reading of the ETFO Harassment Policy and FMNI Statement by Gayle Van Altena.
3. Approval of the agenda - Mover: Amber Townsend, Seconder: Mark Reble and carried
4. Approval of the minutes - Mover: Sarah Kyle, Seconder: Mindy Deichert and carried
5. Business arising from the last meeting(s) and/or action items from April 15, 2019, Executive meeting:
 - All members should have called made their calls to members.
 - Check in on call status
6. **Health and Safety Report, Luke Van Schaik**
2018-19 Meeting Dates:
 - Discussed meeting changes, AP 404 updates and concerns
 - OTs reminded to visit our website <http://occasionalteachers.com/> and click on "Let us Know" to access forms (Employee Accident/Incident Report) necessary after an incident
7. **PL Chairs' Report, Kim Finlayson**

- I will be meeting on Wednesday, June 19 in the afternoon with the Teachers' Local PL Committee to review the success of this year's workshops and to review suggestions from attendees of this year's PL.
- Three Indigenous workshops have been tentatively booked for next year, along with a Crayola workshop due to the popularity of these topics.
- Attended PL Committee Chairs meeting in Barrie.

Upcoming Professional Learning

- May 29th - Postural Strengthening - including stretches for teachers to improve posture and reduce tension/stress
- PL Committee Meeting June 19th 1 pm

8. Communications Officer Report, Gayle Van Altena

- Attended Social Media Training in Toronto May 10; Gayle needs additional release for twitter! All of the executive members are encouraged to follow Gayle on Twitter.
- Currently, 325 Members are getting communication via their personal email
- Need to have links put on the website on where to find/how to complete online Hazard/Incident report and update procedure flowchart. Will complete this once the Board's reports are all online. Currently waiting for Safe Schools to be online.

9. Grievance Update, Kim Finlayson

10. Social Justice and Equity Report, Kim Finlayson

The support for the women's shelters in Huron and Perth Counties at the Bid and Bites fundraiser was phenomenal. \$12, 795 was raised by the attendees and additional cash donations of \$1000 from Forever Furniture and \$200 from St.Marys Independent Grocer were received.

Also, \$4000 of school supplies and backpacks were sent home with the shelters. The funding for this was as follows: \$2000 being provided by the Local and \$2000 through ETFO Incentive Funding.

11. Political Action Report, Gayle Van Altena

- Great turn out of Teachers, OT, support staff, parents and children attended the Rallies for Education in front of Lisa Thomson's office in Blyth on April 26th and in Stratford on May 3rd in front of Randy Pettapiece's office.

12. Goodwill Committee - Sarah Kyle

Nothing to Report.

13. Constitution Committee, Toni Gale

Nothing to Report.

14. Motion to accept committee reports - Mover: Amber Townsend, Seconder:

Gayle Van Altena and carried

15. Treasurer's Report, Luke Van Schaik

a. Current Balance in our accounts as of

Chequing	\$ 32,753.05
GICs 1+1	\$ 3,360.78
Money Market	\$15,161.90
Total Balance of	\$ 51,275.73

- b. See attached treasurer's report of actual spending in comparison to the budget.
- c. Secretary/Treasurer to sign cheques.
- d. Year End Review (September)
- e. Set Budget Committee Meeting (September)

***Mover: Luke Van Schaik, Seconder: Mark Reble and carried

16. Collective Bargaining Report, Kim Finlayson

- Create a member survey - Fall 2019
- Stratcom may be calling or emailing for participation in ETFO Annual Membership survey

17. President's Updates

- Labour Management Meeting - revamping APs
- PAM Registration for Kim, Mindy, Sarah & Amber

- Unfilled Jobs
- Meeting with OTIP regarding the status and the importance of future action items

18. New Business

- Correspondence Folder (Nothing to share)
- Communication of violence threat to daily/casual staff - Health and Safety Review of AP 404
- Set agenda for the GM on June 20th

19. Next meeting/event dates:

ETFO Leadership - Wednesday, September 26 - Thursday, September 27, 2019

OT Executive- June 20th, afternoon

General Meeting - June 20 4:30 pm

ETFO Treasurers' Training -

Upcoming PL

May 29th Postural Strengthening - Huron Centennial

20. Adjournment

To Do:

Kim- Email Wendy regarding phone calls, cc Amber

-remind members to contact OT Local President if any questions/concerns

-send AGM invite

Executive Members to review June Meeting Agenda and add notes by Friday, June 14th

Gayle- post approved minutes from last meeting, and today's draft minutes

- review website, ensure up to date