

DRAFT

ETFO AMDSB OT General Meeting

Thursday, October 25 2018

4:30 Teachers' Local Office

28 Centennial Drive

Seaforth, Ontario

(Building beside the Seaforth Hospital)

Executive Regrets: None

1. Call to Order

Kim Finlayson called the meeting to order at 4:34pm

2. Reading of the ETFO Harassment Policy and Introduction of the Human Rights Officers, Gayle VanAltena

3. Welcome Guests, Introduce Executive

The executive is asked to introduce themselves and the roles they serve.

4. Approval of the Agenda

Motion to approve the agenda as screened, moved by Luke van Schaik, seconded by Gayle VanAltena, carried

5. Approval of the Minutes from May 28, 2018. To view minutes use the following link or go to the Local website (www.occasionalteachers.com) and view under the minutes tab. [May 2018 GM Minutes \(Draft\)](#) Mover: Jane Marie Mitchell
Seconded: Maureen Miles-Kramer, carried

6. Treasurer's Report, Luke van Schaik

Presentation of the 2017-18 Year End Report in a section by section basis. With questions being asked at the end of each section.

Luke van Schaik motions that the Year End Report be accepted as screened and reviewed, moved by Luke van Schaik, seconded by Amber Townsend and carried.

Current Balance as of Oct. 24 **\$66,272.69**

Community Plan Plus Account

| | |
|--------------|--------------------|
| GIC 1 | \$5,069.98 |
| GIC 2 | \$3,295.08 |
| TOTAL | \$74,637.75 |

- 2018-19 Proposed Budget Presentation

Presentation of the proposed 2018-19 Budget in a section by section basis with questions being asked at the end of each section. Mover: Luke van Schaik, Seconder: Jane Marie Mitchell, carried

Luke van Schaik motions that the Year End Report be accepted as screened and reviewed which will leave the levy the same for the 2018-19 fiscal year, Mover: Luke van Schaik, seconded by Jane Marie Mitchell, carried

7. [ETFO Addresses Violence in Schools](#) Video Presentations

8. **Timed Item - 5:30pm Working Dinner provided by Huron Shores Catering**

9. **President's Report**, Kim Finlayson

As always, please email or call if you have any questions. I typically check my email in the mornings and occasionally on weekends; however, rarely without my cell phone, so feel free to text as well - 519-318-6444 if you need an immediate response.

- After reviewing the number of occasional teachers available for work this month, the Board has been instructed to hire 62 new OTs to the roster.
- Benefits
 - OTIP does offer a benefit package for daily OTs. You have to looked into for yourself and pay for it on your own as it is not linked to the school board or ETFO. Local presidents reviewed the policy and it appears very costly for the benefits offered.
 - Benefits are still available for occasional teachers on assignments of 90 calendar days or longer. For those who have an “end date unknown,” you must reach the 90th day to be eligible.
 - As well it may take 4-6 weeks to receive your information from OTIP and once you do, you only have 31 days to activate it. The Board has nothing to do with benefits any more. The Board only

provides information to OTIP regarding your employment status which I believe only occurs every two weeks.

- Contact OTIP directly for benefits issues at 1-866-783-6847.
 - It is important to keep your contact information up to date with the Board, as well as OTIP, as any contact changes given to OTIP will be reversed when the Board sends any information to OTIP.
 - Also, you have 31 days to reports any changes (e.g., birth, marriage, etc.)
 - Benefits may change as the Board of Governors has to make decisions about the trust with the fiscal responsibility in mind. ETFO is at arm's length and can only make recommendations. ETFO negotiates the amount of money provided for benefits, but the trust decides what is provided for that amount of money.
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- Provincial Climate
 - As you have noticed with the election of Premier Ford the climate around the education section has changed and is predicted to continue to get worse. With the scrapping of the Health and PE Curriculum and the cut to the OPHEA website funding, it is going to get worse for teachers and students before it get better. Keep current with ETFO initiatives and provide support when you can. Preserving our current working conditions is going to be challenging and improving them is going to be an uphill battle.
 - Download any of the OPHEA lessons you use as the length of time the lessons will be available is unknown.
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- Online October 16th, it was moved by Luke van Schaik and seconded by Mark Reble that the Local donate \$500 to Ottawa tornado relief - \$250 to the Ottawa Food Bank and \$250 to the Canadian Red Cross and later carried by the Executive on October 19th. Kim Finlayson has since made the donation on the Local's behalf.

10. Collective Bargaining Report, Kim Finlayson

- November 8 Draw the Line (Jr. Int.) ****Participants needed to run****
- November 12 Brain Gym (Part 2)
 - for members who attended Part 1 Last year
- November 19 365 Black Canadian Curriculum
- November 27 Report Card Writing
- April 11 Outdoor Education
- Spring 2019 Brain Gym Part 1
- Spring 2019 Active Session promoting Member Health, Well Being

13. Communications Officer Report, Gayle VanAltena

- Continuing to compile list of personal emails. Anyone who hasn't submitted theirs already, please send to gaylvana@gmail.com
- If you change your last name with the board, please inform gaylvana@gmail.com so that it can be changed in our communication list to ensure you will continue to receive union correspondence

14. Goodwill Report, Sarah Kyle

- Sent out 2 sympathy cards to members who lost a parent and grandparent. We made a donation to Cancer society in memory of a parent.
- Sent out 1 Congratulations on a new baby card. .

15. Annual Meeting Report, Gayle Van Altena

- August 13-16, President-Kim Finlayson, Vice President- Mindy Deichert and Member at Large- Sarah Kyle and Gayle VanAltena attended the Annual ETFO, 20th Anniversary, Provincial Meeting
- consisted of presentations, debates and voting for Annual Meeting Resolutions and Amendments, one pertinent amendment voted down, was to strive to allot 6% of a Local's budget to women's only initiatives. In a small local such as ours, 6% would be extremely difficult to pull away from other areas.
- Final approval was granted for the 2018-2019 budget
- recognition was given to ETFO's many award winners

16. Political Action Chair Report, Gayle VanAltena

- Attended Political Action/Public Relations Occasional Teachers Meeting (PAROTS) Oct. 10/18, where representatives from 9 Locals Networked and provided support.

-Everyone is encouraged to show their support for the \$15 and Fairness Campaign - three easy ways to take action can be found at <http://etfo.ca/DrivingLabourAction/ETFOTakesAction/Pages/15andFairness.aspx>

-Keep up to date with ETFO's Building Schools Campaign which can be viewed at www.buildingbetterschools.ca

17. Health and Safety Report, Luke van Schaik

- In light of Wendy Hastings LTA, Luke van Schaik has attended several meetings on Wendy's behalf including Health and Safety OT Provincial meeting in Waterloo the beginning of this month. Luke has since been hired to a LTA and is unable to attend the ETFO Health and Safety Conference in Toronto; however, Amber Townsend has agreed to attend in Luke and Wendy's absence.
- SHOTS - regional OT Locals met to discuss current happenings in H&S
Highlights:
 - Behaviour plans need to be accessible and in a format that is easily read (Standardised)
 - Would like to see an extreme heat plan developed/standardised across the province with Occupational Therapist/Physicians recommendations for working conditions in heat for adolescents
 - If you see a sign that says tap is for handwashing only it may not have been tested for lead yet.

18. President's Report

- Reminder to check out the System Calendar before booking appointments. The Board is adding more events to the calendar this year in an attempt to avoid unfilled jobs, as they are having difficulty hiring enough OTs to meet the cap of the roster. The calendar can be found on the main page of The Core.

Mover: Luke van Schaik, Seconder: Maureen Miles-Kramer, carried

19. New Business

- Question and Answer Period

20. Open General Question Period

- Attendance Protocols

21. Adjournment

Mover: Mary Molyneaux, carried